



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		GOVT. COLLEGE SATNA
• Name of the Head of the institution		Dr. RADHESHYAM GUPTA
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		07672251977
• Alternate phone No.		6260347270
• Mobile No. (Principal)		9425810266
• Registered e-mail ID (Principal)		gpcsatnaiqac1201@gmail.com
• Address		Rewa Road, Satna
• City/Town		Satna
• State/UT		Madhya Pradesh
• Pin Code		485001
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		04/03/1996
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Ram Suresh Patel				
• Phone No.	07672251977				
• Mobile No:	9827233037				
• IQAC e-mail ID	gpcsatnaiqac1201@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://pgcsatna.com/website/uploads/aqar_2019-20_final.pdf">https://pgcsatna.com/website/uploads/aqar_2019-20_final.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://pgcsatna.com/website/uploads/academic_Calendar_2020-21.pdf">https://pgcsatna.com/website/uploads/academic_Calendar_2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.43	2013	05/01/2013	04/01/2018
<b>6.Date of Establishment of IQAC</b>			08/04/2013		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
GOVT. COLLEGE SATNA	MPHEQIP	WORLD BANK	31/03/2021	393000	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	1				

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Due to Covid-19 pandemic college did not take any major initiative. However, to arise sense of awareness towards health Drug de addiction programme, Blood Donation, Fit India Freedom Run and Voter Awareness programme were organized.		
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		
Plan of Action	Achievements/Outcomes	
Distribution of masks	Distribution of masks were done.	
Installation of Auto Hand Sanitizer Dispensers	Successfully installed.	
To sanitize the college building regularly.	Building was sanitized regularly.	
Distribution of hand sanitizers to the departments and offices	Distribution completed.	
To maintain Covid-19 protocol	Use of hand sanitizers, use of thermal scanner at the main gate, use of masks.	
To celebrate Independence day by the staff members only.	Celebration done under the Covid-19 protocol.	
To celebrate Republic day.	Celebration done under the Covid-19 protocol.	

<b>13. Was the AQAR placed before the statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>Nil</b></td> <td><b>Nil</b></td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	<b>Nil</b>	<b>Nil</b>
Name of the statutory body	Date of meeting(s)				
<b>Nil</b>	<b>Nil</b>				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>28/02/2022</b></td> <td><b>28/02/2022</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>28/02/2022</b>	<b>28/02/2022</b>
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<b>28/02/2022</b>	<b>28/02/2022</b>				
<b>15. Multidisciplinary / interdisciplinary</b>					
<b>16. Academic bank of credits (ABC):</b>					
<b>17. Skill development:</b>					
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>					
<b>20. Distance education/online education:</b>					

## Extended Profile

### 1. Programme

1.1

28

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

## 2.Student

2.1 **13643**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 **3994**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 **12652**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

## 3.Academic

3.1 **639**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 **101**

Number of full-time teachers during the year:

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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	101
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	68
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	4421
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	46
Total number of Classrooms and Seminar halls	
4.3	112
Total number of computers on campus for academic purposes	
4.4	378.91
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Presently the college offers 28 programmes at UG and PG level. Traditional programmes like B.A., B.Sc., B.Com., M.A. in Hindi, English, Pol.Sc., Sociology, Economics, History, Geography, M.Sc. in Physics, Chemistry, Maths, Zoology, Botany, Geology, Computer Science and B.Com. (Economics Group), B.Com. (Computer Group), B.Com. (Honors) and BBA are aimed at enabling students for various competitive examinations like LIC, Bank, SSC, Railway, State

Services, Civil Services and teaching profession. A special programme of MSW has great relevance as it opens up vast opportunities for job in the field of social work. After completion of MSW, candidate can render his services by starting NGO for social welfare across the nation, or can aspire for job in the public and private sectors. The programme of M.Sc. in Computer Science is of vital importance as it develops human resources with competence in computer science which is required globally in every field. M.Sc. in Geology is relevant both at local and national level. It paves the way for job in mining and cement industry. Cement industry being a thriving industry of Satna district, many students seek their job there. The course of moral values in foundation course in first year of B.A., B.Sc. and B.Com. inculcates ethical values in the students. Likewise the course of Environmental Studies in 2nd year of B.A., B.Sc. and B.Com. is very much significant as it raises environmental awareness among the students making thereby responsible for environmental protection. The course of entrepreneurship in foundation course in B.A., B.Sc. and B.Com. is equally pertinent as it encourages the students for their self employments. Incorporation of the course, English language in all three years of B.A., B.Sc. and B.Com. as a compulsory course is suitably important because it enriches the communicative skills of the students

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year



90

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

To arise a sense of awareness for environmental protection, a separate paper entitled 'Environmental Studies' has been included in foundation course at UG level. In addition to this there is a compulsory paper entitled "Hindi Language and Moral Values" prescribed for UG students to instill ethical values in their personality. Again the college has a separate personality development cell for this purpose. Vivekanand career council and Personality Development Cell work in unison to develop and design programmes for the development of the personality of students by inviting subject experts of different fields. In these sessions experts deliver lectures and interact with students on related topics. These sessions have been proved very fruitful as they make students confident, fearless, and knowledgeable and job friendly. The basic purpose of education is to inculcate human values in students and to make them responsible to serve as a better citizen. In this regard a blood donation camp was organised by NCC unit in association with district hospital Satna on 26/11/2020. In addition to this a drug de addiction programme and voter awareness programme were conducted by NSS unit of the college.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

60

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

9899

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.3.4 - Number of students undertaking field work/projects/ internships / student projects</b>	
<b>1368</b>	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>E. None of the above</b>
File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>E. Feedback not collected</b>
File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://pgcsatna.com/website/uploads/SSS_Pie_chart_2020-2021.pdf">https://pgcsatna.com/website/uploads/SSS_Pie_chart_2020-2021.pdf</a>
Any additional information	No File Uploaded
<b>TEACHING-LEARNING AND EVALUATION</b>	

<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment of Students</b>	
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>	
6371	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>	
3305	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>For improvement of slow learners and for forward movement of advance- learners the college undertakes remedial classes. One such initiative was materialized by conducting remedial classes for 1st year students at undergraduate level in Arts, Science and Commerce under the quality enhancement scheme of Government of Madhya Pradesh in 2020-21. Under this scheme in 2020-21, 19 classes in English literature, 17classes in Economics and 14 classes in Political Science, 06 in History were conducted. In the same manner in B.Sc. 1st year, 30 classes in Botany, 29 classes in Zoology, 20 in Maths, 27 in Chemistry, 29 in Physics and 26 in Geology 26 were organized. In B.Com. 1st Year, 30 classes were held in subjects of Accounts. Thus a total number of 247 remedial classes were conducted in which 191 male and 184 female students were benefited under this scheme.</p>	

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2020	13643	101

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Since it was the pandemic period, so the offline classes were not allowed. As per state government norms, teachers were asked to start online teaching through various platforms like Google-meet, Zoom-meeting and Web-ex. This mode of teaching was beneficial as it was a new experience for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

To keep pace with changing scenario, teachers used ICT tools and online resources in the following way:

1. Teachers use Google classroom application for sending short answer type and multiple choice questions for discussion and learning.
2. Teachers also use Google meet and Zoom App for online teaching.

3. Most of the teachers also create students groups on their WhatsApp for online discussion, submission of links for online classes and to view their assignment problems.

4. In Remedial Classes teaching is done through Power Point Presentation.

5. Some of the teachers also write subject matter in their blogs. Students can make a free access to the blog they need.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

101

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College being a Govt. institution is directed to adhere to academic calendar issued by the Dept. of Higher Education, Govt. of Madhya Pradesh for the conduct of admission process, youth festival, student union election, semester break and sports activities. The college strictly follows this calendar. In the declaration of result and in the conduct of examination there is a bit flexibility viewing the season and convenience of the students. The teaching precess of the college is streamlined by well planned time table. The work load of teaching periods among teachers is distributed by the concerned head of the departments. The teachers are also directed to prepare their teaching plan. They are also instructed to prepare their teaching diary. The

principal regularly monitors the whole teaching learning porocess.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

101

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

60

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1686

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5 - Evaluation Process and Reforms****2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

00

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

**2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution**

Govt. College Satna is an autonomous college. It has its examination cell. It is fully computerised. The college students are given facilities for filling up examination form online. The college prepares its own time table for examination which is uploaded on college website. Mode of payment for exam fee is online. Students have facility to download their admit cards. The examination cell has its own printing unit. Papers of examination are also printed by the cell itself. Result of all programmes is declared on college website. By submitting their roll numbers, students can download their mark sheets. In addition, question papers of previous years are also uploaded on the college website. In pandemic period question papers for Open Book Examination System were uploaded on the website for students. Sometimes information regarding examination is conveyed to students through SMS and email, if required.



For the internal assessment of the students the college has adopted CCE system. Internal assessment is the integral part of examination. 20 percent of total marks of theory paper are allocated for Internal assessment at under graduation level and 15 percent of total marks are earmarked for CCE at Post graduation level. The mechanism of internal assessment is class test and home-assignment presentation. CCE (Continuous and Comprehensive Evaluation) is held every semester at PG level and each year at UG level. There is a provision of Project Work at PG level. Under semester system and annual system as well various test methods are available for the students to reflect their learning capability and it presents judicious as well as holistic approach to assess the students assuring to them satisfaction regarding their performance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://pgcsatna.com/website/resultug.php">https://pgcsatna.com/website/resultug.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College offers 11 UG programmes and 17 PG programmes for the students. Among UG programmes, the programme of B.A. with a combination of 27 subjects enables the students to take up all the competitive examinations in Civil Services, State Civil Services, SSC, Banking, Railway, Insurance Services that require eligibility of graduation as essential qualification. In addition to it, it opens the door of teaching at primary, matriculation and secondary level. The programme of B.Com. and BBA opens the opportunity to the students in management, accountancy and market sector. The programme of B.Sc. provides opportunity for the students teaching services up to matriculation as science teachers, defence services like CDS, short service commission, forest services and technical assistants especially in Indian Air Force. B.Sc. with combination of CBZ opens the opportunities in medical services as well as serving as chemist in industries. In addition to this, all the science graduates stand entitled to become lab assistants in the laboratories of academic institutions and industries.

At PG level, M.A. in Hindi Literature opens the opportunities for becoming a Hindi officer, language officer, translator, teacher in

army and TGT (Trained Graduate Teacher), PGT (Post Graduate Teacher) in State Government Schools, Navodaya Schools, Central Schools, Private Schools and Professor as well. M.A. in English provides the platforms for obtaining job in the same fields as students of in Hindi. Besides it also opens the avenues in creative writing and journalism. As regards M.A. in History generates the possibilities of jobs in fields of Archaeology, Museology, tourism, civil services, international diplomacy apart from the fields mentioned in the programmes of Hindi and English. M.A. in Political Science opens the possibilities of jobs in international relations, civil services, politics, administration, journalism and teaching. M.A. in Sociology is taught for the services in the fields of teaching, labour office, HROs, and social work.

M.A. in Geography opens gates for job in dept of survey meteorology, cartology, remote sensing, teaching and civil services.

In science M.Sc. in Physics, gives the opportunities of becoming scientist, researcher, teacher in factories and research institutes. M.Sc. in Chemistry provides the job prospects of being chemistry teacher, chemical engineer and scientist and bio-chemist. M.Sc. in Maths enables the student become a teacher, civil servants. M.Sc. in Zoology gives the eligibility of becoming zoologist and teacher. M.Sc.(Botany) opens up the opportunities of becoming teacher, environmentalist and horticulture scientists.

M.Com. provides the eligibility of becoming teacher, accountant and tax expert. MSW provides the job prospects in the field of social work and NGOs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution adopting the following parameters:

1.Performance of students in examination including comprehensive and continuous evaluation and term end examination.

2.Feedback system.

3.By holding Alumni meet.

4.Parents meeting.

5.Intake of students to different programme:

The institution evaluates the attainment of programme outcomes, programme specific outcomes and course outcomes on the basis of the performance of students in CCE and final examination. Another method adopted to evaluate outcomes is feedback from student, where they give their candid opinion about particular programme and also the deficiency the college seeks their views on teaching - learning method - strength, weakness, limitations and constraints of the department. In the alumni meet they express their opinions about the utility of the running programmes in the institution and their different aspects. Teacher - guardian meet are organised by the college to know the attainment of the programme outcomes. Number of applications to a particular course by students against the allotted seats are also another indicator assess the attainment of a particular programme, course. Even in the BOS the contents of programmes are discussed to update them and to make them result oriented. Vivekanand Career Guidance Cell of the college also evaluates the attainment of different programmes outcomes through students. The cell helps in resolving students problems, academic, psychological in order to attain programme outcome up to the optimum limit.

Level of attainment: At UG level, almost in all programmes, more than 30% students have attained their degree with 1st division. Out of these students, some students have directly been selected in corporate sector through campus placement and some students have engaged for the preparation of services in private sector viz Civil/State Services, Banking, SSC, and Railway. Best of students have pursued for higher studies at PG level.

During the year PG passed out students have demonstrated their best ability in the sphere of higher education. One student has qualified GATE and 1 has qualified NET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

3991

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://pgcsatna.com/website/uploads/SSS Pie chart 2020-2021.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The College adheres to the research policy of A.P.S. University Rewa as laid down in research ordinance. However, the college promotes research works at its own level. The college is a recognized research center in 9 subjects viz Hindi, Political Science, Economics, Physics, Chemistry, Maths, Botany, Zoology and Commerce. The college has constituted Research Advisory Committee which comprises of the following faculty members:

1. Dr. Shivesh Pratap Singh, Coordinator, Professor, Zoology.

2. Dr. Susheel Sharma, member Professor, Physics.

3. Dr. Veeresh Kumar Pandey, member Professor, Economics.

The above committee helps the research scholar for conduct of Pre-Submission, Presentation/Viva by the research scholar. The committee also examines the plagiarism report and suggests accordingly. In addition to this, the committee emphasizes on applied aspect and to fulfill the present needs of concerned subject. The college encourages the faculty members to pursue research work, doctoral work and to attend seminars and conferences from time to time. For this the faculties are granted leave. To promote research, the college allows the research scholars to use its library and laboratories of the concerned departments. Facility of free access to internet is also available to all research scholars. Research scholars can also access to E-Library through N-List of INFLIBNET in the central library. Full support is also extended to initiate and expedite the research scholarship application.

For a research scholar who has opted his/her research study center following requirements are mandatory:

1. Attendance of at least 200 days at the research study center.
2. Deposit of registration fee in the college.
3. Deposit of library fee in the college.
4. Presentation of Pre-submission viva-voce before Research Advisory Committee.
5. Deposit of Lab Fee in the college.

Besides, these research scholars are also advised to run their thesis software just to prove it as bona fide work and to check plagiarism

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>3.2 - Resource Mobilization for Research</b>	
<b>3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)</b>	
00	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded
<b>3.2.2 - Number of teachers having research projects during the year</b>	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>
<b>3.2.3 - Number of teachers recognised as research guides</b>	
21	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>
<b>3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year</b>	
00	

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

**Vivekanand Career Guidance Cell:** . Every year a Rojgar Mela is organized in the campus.

**Entrepreneurship Development:** Entrepreneurship Development is taught as a part of Foundation Course. Through the teaching of this subject students are inspired to float their own business.

**Research Development:** The college encourages the faculty members to pursue research work, doctoral work and to attend seminars and conferences from time to time. For this the faculties are granted leave. To promote research, the college allows the research scholars to use its library and laboratories of the concerned departments. Facility of free access to internet is also available to all research scholars. Research scholars can also access to E-Library through N-List of INFLIBNET in the central library. Full support is also extended to initiate and expedite the research scholarship application.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

Nil



File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

9

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

8

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

##### 3.4.5.1 - Total number of Citations in Scopus during the year

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

#### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

##### 3.4.6.1 - h-index of Scopus during the year

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>3.5 - Consultancy</b>	
<b>3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)</b>	
00	
File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded
<b>3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year</b>	
00	
File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded
<b>3.6 - Extension Activities</b>	
<b>3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year</b>	
<p>In order to sensitize and motivate the students to serve and help people in the hours of need in the society and to make them responsible citizen, the college regularly engages the students in various activities like gender equity awareness, blood donation, cleanliness campaign, tree plantation, aids awareness programme</p>	

and voter's awareness programme. During the year the following activities were done by NSS, NCC, Unit of the college:

1. Drug de addiction programme.
2. Blood donation.
3. Voter awareness programme.
4. Fit India Freedom Run

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

5

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

04

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

456

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

00

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has a land area of about 54 acres. It has 46 spacious classrooms, 18 spacious laboratories and 03 big seminar halls to conduct all the 11 UG and 17 PG programmes. In library LCD facility is available. A lot of students are benefitted by this. The campus of the college has Wi-Fi facility. The college has more

than 142 computers for the use of staff and students apart from computer systems installed in e-library, language lab, computer training room of commerce department and computer training room for science students. For the Principal there is a big chamber. For the monitoring of students and staff, CCTV cameras have been installed.

The learning at the college has always been student centric. The students participate in various academic and co-curricular activities within and outside the college. A room for Games & Sports, a room for NCC, a room for NSS and a room for IQAC are also available. For outdoors games and sports activities there is a very big playground in front of the main building of the college. Here there are facilities for Football, Hockey, Basketball, Kho-Kho, Kabaddi and Cricket. Besides, for indoor games and sports activities there is a sports complex named Narhari Sports Complex. Here the facilities for Badminton, Table-Tennis and Judo are available.

There is a rich library which has a separate building of duplex nature. On the ground floor there is a spacious reading room that has adequate furniture and facilities for students. A room has been allotted to the librarian to administer the activities of the library. This library has 60 thousand books and 10 journals. Some rare books are there. For students and staffs some newspapers and magazines are also available to the departments through central library. There is an e-library on the first floor.

This college has the regional centre of IGNOU and Bhoj Open University. Some programmes viz. MSW, Bio-Technology, BBA, B.Com and B.Com (Hons.) generate employment. Swami Vivekanand Career Guidance Cell of the college organizes various training programmes for job seekers and aspirants of competitive examinations for the benefit of students. For this a separate and well equipped hall is available.

Apart from the mentioned above, there is a spacious staff room and a girl's common-room with toilet facility. There are sufficient toilets in the college campus for male staff, female staff, boys student and girls student separately. To maintain the environmental health of the college campus 04 parks have been developed with the trees and plants of various species. There is a canteen for students. For physically challenged students there is a ramp that connects ground floor to first floor. In the college campus there are four large parking shades for cycles and other vehicles. Two of them are for students only. The rest two shades

are used by staff for their two wheelers and four wheelers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The learning at Govt. College Satna has always been student centric. It has a land area of about 54 acres. The students of this college participate in various academic and co-curricular activities within and outside the college. A big room has been allotted to the sports officer to administer the activities of games and sports. This sports room has adequate furniture and storage facility for sports equipments and other things. In front of the grand building of the college, there is a very big playground. This playground is spacious enough to hold various sports activities. Here outdoor games and sports activities are organized regularly. Here there are facilities for Football, Hockey, Basketball, Kho-Kho, Kabaddi and Cricket. Besides, for indoor games and sports activities there is a sports complex named Narhari Sports Complex. Here the facilities for Badminton, Table-Tennis and Judo are available. The college has teams of different sports. Students of this college regularly participate in national level, University level, District level games and sports competitions. In this college coaches of Judo & Yoga are available. They provide training regularly.

There is a lawn before the science block of the college. It is used for holding events like, job fair, Yuva Utsav, Prabodhan Samaroh etc. It has a grand stage too. This lawn can accommodate nearly 2000 persons. This lawn is utilized for yoga classes, for NSS activities; and for NCC activities. Here regular cultural events and academic programmes like Seminar, workshops, and quiz competitions are conducted. The new indoor sport complex is under construction.

**Facilities for Games & Sports:**

Sr. No. Details of Infrastructure for Sports Area Description  
 01 Sports Room 20x25 yard For administration storage  
 02 Football Field 100x120 yard  
 03 Basket- Ball Court 28x15 yard  
 04 Volleyball

Court 18x09 mtr. 05 Kho-Kho Court 33x25mtr 06 Kabaddi Ground 13x10 mtr 07 Cricket Ground 80 yard 08 Badminton Court 44x20 Feet 09 Table Tennis - 03 Tables 10 Judo 16x18 mtr 11 Yoga 80x60 feet 12 Other indoor sports facilities Chess & carom

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

6.98

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is towards the completion of automation with SOUL S/W



system in version 2.0. It has a separate building of duplex nature. On the ground floor there is a spacious reading room. The library also facilitates the access to e-journals and e-books through N-List. The College has subscribed the facility of INFLIBNET thereby making available around 185000 e-books and 6000 e-journals to the teachers and students. For UG students the books are used from the central library and for students of PG classes there is library in each department. Facility of photocopy is also available in the main library. The central library subscribes 06 News Papers and 05 Magazines. Presently the library has 59090 books which include text books reference books and guide books. Every year library is enriched by adding new books keeping in mind the current syllabus. Physical verification is done every year by the library verification committee of the college. The books in the dilapidated conditions are written off by the write off committee of the college. For the upgradation of the library there is library committee. It suggest for the prope functioning of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

12.06

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

87

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has an IT Cell. A committee for this cell has duly been formed by the college administration. The head of this committee is co-ordinator. The cell looks after the requirements and maintenance of the IT facilities of the institution. This committee monitors policies concerning issues of LCD projectors, computers, laptops etc. The college has allotted a big room to the co-ordinator of IT Cell to administer the activities of this cell. The college has 03 big seminar halls with ICT facility. The whole campus of the college avails wi-fi facility. The college has its own website. There is a website coordinator who ensures that college website is updated time to time. Moreover all important notices concerning academics, examinations, assignments are uploaded on the website duly approved by the coordinator and the Principal of the college. For security of computers anti-virus is used and expenditure incurred on it was borne by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
<b>4.3.2 - Student - Computer ratio</b>	
Number of Students	Number of Computers
13643	112
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	D. 5 Mbps - 20 Mbps
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	E. None of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

371.93

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.**

The college has several active committees. These committees are responsible for maintaining and utilizing physical, academic and support facilities like the maintenance of the college buildings, class rooms, laboratories, hostel, canteen, sports facilities, IT facilities and lawns & parks etc. Generally as far as practicable for a fully government owned institution, a constant effort is made to provide dedicated and secure space for equipment's and tools. There is a Building and Maintenance committee in the college. It is responsible for making necessary arrangements of academic infrastructure in the college as per the needs of the college. This committee looks after the maintenance, repair, construction and renovation work related to the college campus. This committee looks after the physical infrastructure like class rooms, administrative buildings, laboratories, sports complex and other physical assets including the services like playground, water supply and electric supply.

There is a purchase committee in the college. It looks after the purchase of equipments and computers. The equipment, instruments and items for the use in the laboratories are purchased after prior approval of this committee. This very committee approves its expenditure based on quotes and technical quotations.

The usage of central facilities like seminar halls, IT Cell, Examination Cell etc. are centrally controlled by the office of the Principal of this college. The office also looks after the provisioning and maintenance of furniture in the buildings, class rooms and laboratories. The IT Cell looks after the hardware, general purpose software, and networking requirement of the entire campus. This IT Cell is responsible for maintenance of computers and network facility of the institution. Sophisticated instruments & equipments usage is monitored through IT Cell. The instruments

and equipments are cleaned, calibrated and maintained on regular basis. Major equipments are installed with power backup. The instruments and equipments are serviced by the suppliers. One full time computer technician is available for day to day maintenance of computers and other IT facilities. The IT cell co-ordinates the online admission process. The institution takes measures to upgrade IT infrastructure as per requirement of the faculties & the students. The usage of the teaching aids is monitored by the Principal office of the college. Facilities in laboratories such as water taps, and electrical fixtures are regularly checked by the respective laboratory in charge with the help of a technical person.

In the College there is a Library Advisory Committee. It has several members who take decision about purchase and up-gradation of library facilities. The books in library are accessioned, stamped and then shelved. Book binding is done to prevent further damage. The institution has constituted Library Advisory Committee for smooth functioning and efficient working of the college library. A suggestion box is kept in the library for improving library services.

A complaint box is available near the chamber of the Principal of the college to lodge complaints manually. Dry and wet cleaning of class rooms, seminar hall, laboratories, faculty rooms, office, library, corridors and wash rooms is done daily. Corridors and storage are properly cleaned with appropriate detergent and disinfectant. The records of sports and cultural activities are maintained. There is a canteen in the campus for the refreshment of staff and students. The Canteen Maintenance Committee takes care of it. There is a girl's hostel in the campus of the college but at present it is not functional due to some official problems. The UGC cell and building committee of this college regularly monitor it. There is a central RO plants and 10 water tanks are available.

The stock verification committee of the institution verifies the stock registers of all the departments and submit the report annually with fruitful suggestions to improve the facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year</b>	
9636	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year</b>	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	<b>E. None of the above</b>
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

00

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of outgoing students progressing to higher education****143**

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****2**

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****00**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

Govt. College Satna follows democratic principles both in academic and administration by ensuring students participation in its activities. There was a provision of election of Student's Union in the past. But according to the direction of government, this



election process has been discontinued.

Students are nominated as members of various academic and administrative bodies like Amalgamated Fund Committee, Anti Ragging Committee, and Student Redressal Committee etc. They are also involved in decision making. They play important role in the conduct of examination and co-curricular activities. They actively participate in various committees and express their views. Students take part in framing time table for their convenience.

The college has a government issued annual calendar for student events. The students of various committees enrich the cultural and corporate life of the college providing opportunities to students to expand their horizons and to develop their creativity. It provides a platform for participation of students in Intra College as well as inter-college events. Events like Gandhi Jayanti, NCC & NSS Day, World Literacy Day, Yoga Diwas, Yuva Diwas, Independence Day, Republic Day etc. are organized. Teacher's Day and farewell programme for outgoing students are also organized. The Yuva Utsav is held every year, but due to Covid-19 in academic year 2020-21 this utsav could not be organized. These events are led by the students and conceptualized in consultation with staff advisors. In these events the college students enthusiastically participate. With the help of these events students learn managerial and organizational competencies. These events offer opportunities for students to develop their creativity and to show their talent.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a glorious past. It has produced several alumni who are serving the society as politicians, social workers, educationists, industrialists and administrators. Presently the Member of Legislative Assembly and Member of Parliament both are the college alumni. The college organizes alumni meet from time to time. In this meet many alumni participated and expressed their views about the development of the institution. The college administration follows their valuable advice. But presently the alumni association is not registered. However several alumni often visit the college and encourage the college management for its betterment by giving valuable suggestions. One of the alumni donated water cooler for the institution. In order to seek their more contribution, the college will take initiative for the registration of alumni association.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**Vision:** The vision of the college is the pursuit of excellence in higher education to shape the genius of young minds towards knowledge, employment and preparing able citizens, for nation building, who are sensitive to gender equity, social justice and environment.

**Mission:** The mission of the college is:

1. To produce students as responsible citizen of the country.
2. To make students employable.
3. To inculcate moral values and discipline among students.
4. To promote creative atmosphere for the students as to help them developing their personality by drawing out their latent qualities.
5. To impart value added, socially relevant and job oriented education to the students.
6. To develop conducive ambience for the promotion of research activities among both faculty and student.

To achieve the mission and vision, the college attempts for the active participation of its stakeholders for taking decisions and policy formulation. To make the students aware of the mission and vision of the college, newly admitted students are addressed by conducting a programme called 'Prabodhan' at the beginning of the session every year. Meetings of Governing Body are held for upliftment of the college. Meetings of Janbhagidari Samiti are held from time to time to take decision for the development of infrastructure. To maintain academic excellence, the Principal regularly holds meetings with the heads of the departments. The Principal monitors the academic level and progress in consultation with the each department. To maintain discipline in the college, the Principal keeps a constant vigil on the goings on of the students through discipline committee and anti-ragging committee. There is a provision of a dean in Arts, Science and Commerce faculty to keep an eye for the conduct of smooth and uninterrupted teaching. Meeting of staff council is held twice a year to discuss important issues. To encourage students for their participation in sports, there is sports committee that regularly communicates with the students. In addition to this there are several committees for good governance of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Last Year The college aimed at the involvement of its stakeholders in decision making process, formulation and execution of policies. Though the Principal is the head of the institution, he takes the decision in consultation with heads of the departments, in-charge of the various committees, Governing Body and Janbhagidari Samiti. Govt. College Satna is an autonomous college. For its smooth functioning of all the activities, some of the important committees as follows:

- 1.Examination Cell
- 2.Academic Cell
- 3.Finance Committee
- 4.Purchase Committee
- 5.Staff Council
- 6.Board of Studies
- 7.Anti-Ragging Committee
- 8.Grievance and Redressal Cell
- 9.Discipline Committee
10. RUSA Cell
11. UGC Cell
12. I.T. Cell
13. Scholarship Cell
14. Sports Committee
15. CCE Cell
16. A. F. Committee
17. Write-off Committee

18. Poor Boy's Fund Committee

19. Campus Development Committee

20. Library Committee

21. NCC

22. NSS

23. Red Cross Committee

24. SC & ST Cell

25. Women Anti Harassment Cell

Apart from the above-cited committees, there is a Governing Body which includes the members from different sections of the society. This is the apex body of the college which prepares the action plan for the advancement of the college. In addition to this, there is a Janbhagidari Samiti constituted as per State Govt. norms which also plays a vital role for the improvement of the college. For the internal matters, staff council is a supreme body. The Principal is the head of this council and each faculty is the member of this body. Likewise, examination cell comprises of faculty members, computer operators and a computer programmer. The purchase committee handles the procurement of equipments and other commodities. The Board of Studies consists of every faculty of the department and one subject expert from outside. There is a provision of internal audit of the college which is done regularly by a registered Chartered Accountant from outside. The anti-ragging committee takes all necessary steps to prevent ragging in any form. This committee is fully responsible to ensure that no incident of ragging takes place in the campus.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To provide facilities to the students, lab-equipments, power battery, computers, podiums and item of furniture were purchased as per requisition of the departments. The main items include 27 Computers, 05 Podium, 04 Short Throw Projector, 327 Students Table, 327 Students Bench, 50 Students Computer Chairs. Conclusively, the successful implementation of the scheme has enriched both academic and infrastructural facilities for the students. Besides, to mobilize the fund World Bank an IDP under MPHEQIP was sent to the department of Higher Education Bhopal. As a result the college was listed in the world bank grant list. For infrastructure development of the college a sum of rupees 864.43 lakhs has been allotted by the world bank to the college. In addition to this many items of furniture have been procured from the world bank under MPHEQIP. Apart from this, to follow Covid protocol auto-hand sanitizer dispensers were installed at four points in the main building.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Govt. College Satna is a government run institution directly controlled by Dept. of Higher Education M.P. The service rules approved by the department of higher education is followed in toto. At college level, the Principal is the head of the institution. For his help in management of the college affairs he constitutes various committees. In addition to this, there is Janbhagidari Samiti and Governing Body. The Principal is ex-officio secretary of the Janbhagidari Samiti. Each department is headed by a senior most professor. The Head Clerk of the college takes control over the working performance of class 3rd and class 4th employees. The college adheres to the service rules issued by State Government of Madhya Pradesh. So far as the permanent teachers recruitment is concerned, it is done by the State

Government through Madhya Pradesh Public Service Commission. Class 3rd and class 4th employees are appointed through Professional Examination Board. Guest Lecturers against the permanent vacancy are temporarily appointed by Govt. of M.P., Dept. of Higher Education. Part-time temporary employees as well as teachers are appointed by Janbhagidari Samiti of the college. Promotion is made by the Dept. of Higher Education, Govt. of M.P. on the basis of Annual Confidential Report sent by the Principal of the college every year. In event of any grievance, one can communicate it to the commissioner, Higher Education Department, Bhopal, through the Principal.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

As per M.P. state government rules the following facilities are available for permanent teaching and nonteaching staff (appointed before 2005) ':

1. All permanent teaching and non- teaching staff are entitled to

have benefit of pension scheme after their retirement.

2. Teaching staff is insured under the scheme of GIS for a sum assured of 6 lakhs with a minimal premium of Rs. 600/- per month. Non-teaching staff also gets the benefit of insurance under GIS.

3. Leave encashment facility for 300 days is available for all teaching and non-teaching staff.

4. Under the scheme of gratuity benefit of Rs. 20 Lakhs or total salary of 16 months (whichever is less) is available to both the teaching and non-teaching staff.

5. Facility of GPF loan (temporary advance/ part withdrawal) is available to both teaching and nonteaching staff.

6. Facility of child care leave for 02 Years with pay is provided to a female employee who bears 02 children below the age of 18 years.

7. Female employees can also avail of the maternity leave up to 03 months with pay during or after her pregnancy period.

8. A male employee can also avail of paternity leave of 15 days on being producing a certificate of the same.

9. Facility of half-pay leaves for 30 days in a year for all regular employee.

10. For employee under NPS, CPF is in enforcement.

11. For 4th class employee facility of uniform and washing allowances is provided.

12. Re imbursement of medical bills for all regular employee.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**



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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

05

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

In order to ensure transparency in the financial functioning of the institution college adopts both internal as well as external audit system. To make the internal financial transactions error-free the college constitutes a committee of professors especially

from commerce, Economics and Mathematics departments who minutely audit all such transactions and these transactions are approved by the committee. In the second tier of internal audit all internal transactions are audit every year by the registered C.A. appointed by the college for the purpose. And for the external audit auditors of A.G.M.P. Gwalior visit the institution after every five year to ascertain the regularity of financial transactions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college prepares the proposals with the help of technical agencies like PWD, PIU and heads of the departments as per their demands. The proposal along with the estimate is sent to UGC, RUSA and State Government. On being accepted the college receives the grant. To spend the grant, administrative approval is taken from the Government. Grants received for construction work is disbursed to department of PWD and PIU. For procurement of equipments and other commodities, there is a provision of open tender. Purchase committee approves the lowest quotation as per norms of purchase rules of State Government. For mobilization of funds generated at college level, approval of Janbhagidari Samiti and Governing Body is taken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

With the set-up of IQAC in 2013 a marked qualitative change has taken place. It has played a significant role to streamline the things in terms of teaching process and infrastructure development. The following initiative were taken by IQAC for the improvement of the college. 1.Publication of Research Journal "Vindhya Research Journal"(Publication discontinued) 2.E-Governance in admission and examination. 3.Installation of printing unit in the confidential cell for printing question paper and mark-sheet. 4.Publication of college news bulletin "Unmesh". 5.Construction of main gate. 6.Construction of separate toilets for boys and girls. 7.Provision of security guards. 8.Ramp for disabled students. 9.Installation of language lab. 10.Development of new garden. 11.Conduct of coaching classes for competitive examinations. ( Presently discontinued) 12.Installation of water cooler. 13.Construction of two wheeler and four wheeler parking sheds. 14.Installation of I.T. Cell. 15.Arrangement of Wi-Fi campus. 16.Set-up of E-library. 17.Soft skill development programme. 18.Conduct of invited lecture. 19.Prabodhan programme. 20.Installation of solar plants 21.Decision of home assignment and its presentation for CCEs 22.Encouragement of ICT based teaching through smart boards 23.Procurement of furniture under World Bank Scheme (MPHEQIP)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC reviewed the working of examination cell. In this cell the practice of filling the examination form was off- line and fee deposits was made at the counter in the college. This process was problematic for both students and the college administration. Students had to wait for long time for their turn standing in queue. IQAC recommended dis-continuation of this system. It was decided that from 2013 onwards all the examination form will be filled online. This process saved the time and money of the students. 2. Another review was made in the field of teaching learning process. Use of ICT in teaching and learning process was encouraged. The college felt the necessity of language lab. Accordingly a language lab was established. E-library was set-up. Member ship of INFLIBNET was sought.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

INSTITUTIONAL VALUES AND BEST PRACTICES	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The college planned to initiate the measures under Beti Bachao Beti Padhao scheme as done in previous years for promotion of gender equity but due to Covid-19 pandemic the college had to suspend all the activities. There were instructions from the state government not to conduct any activity that would involve gathering.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<ul style="list-style-type: none"> <li>• Solid waste Management.</li> <li>• Liquid waste Management.</li> </ul> <p>In order to keep tune with Swachcha Bharat drive, the college management is attempting to transform the college campus in consonance with this ambitious scheme by working on this project with definite plan with the consultation with IQAC of the college. In order to manage solid waste, college management has installed dust bins at different points in which students, teachers and other employees of the college dump their waste materials. Discipline committee of the college takes care of the cleanliness practice regularity. The NSS, NCC, Red cross units &amp; Personality development Cell of the college help in this mission of</p>	

cleanliness by organizing programmes of cleanliness in the campus. It has become a habit of students, teachers and employees to keep the campus clean. In this mission Municipal Corporation also assists a lot by sending their vehicles regularly to collect waste and garbage from the college. The College produces least liquid waste in the campus and is almost free from this problem. Drainage system of the college is properly maintained by keeping it clean through the employees assigned for this work. Some of the liquid waste which is caused by college cafeteria is properly managed by taking the service of the employees of Municipal Corporation, Satna. The college has declared its campus plastic free.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5.Beyond the campus environmental promotional activities</b></li> </ol>	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</b></p>	B. Any 3 of the above
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Effective efforts are made every year to promote harmony and tolerance in the college. First, admissions are done in fully transparent way as per M.P. State Govt. guidelines. The activities of NSS, NCC, YRC, Red Ribbon, sports meet and youth festival provide opportunities to all students irrespective of caste and creed. Plantation drive, cleanliness activities, various rallies, blood donation camps and sports meets generate feeling of unity and harmony among them. In addition to this National integration day is celebrated year. On this occasion Oath members of integration is taken by the students and faculty members. In youth festival girls students participate in "Rangoli" competition which also promotes the feeling of cultural and regional harmony. Again there is an anti-ragging committee which plays a pivotal role in maintaining, tolerance and harmony in the campus. A week long programme "Kaumi Ekta Sapt" was also organized by NSS unit for spreading the message of communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college organized various activities to sensitize students and employees for making them responsible citizens. But due to



Covid-19 the college celebrated only national festivals 15 August and 26 January only. These programmes are initiated by flag hoisting and followed by national anthem. On these occasions the Principal arouses a patriotic feeling among students by his inspiring speech. Students actively participate and some of them make their speech and recite poems. The whole atmosphere is charged with patriotic fervour.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College, Satna has a rich precedent of celebrating the commemorative days and events of national and international importance. But due to Covid-19 the college celebrated

Independence Day and Republic Day only to remember and honor the great sacrifice of our freedom fighters and memories the dawn of India's freedom.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

[https://pgcsatna.com/website/uploads/best\\_practice\\_2020-21.pdf](https://pgcsatna.com/website/uploads/best_practice_2020-21.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://pgcsatna.com/website/uploads/best_practice_2020-21.pdf">https://pgcsatna.com/website/uploads/best_practice_2020-21.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college is committed to strive in consonance with its vision. It endeavors to shape the young minds into a good synthesis of talent and responsible citizens. Apart from assurance in learning, the college paves the way for the all-round development of the students. To achieve this, the college provides the platforms of NCC and sports which open up the vast opportunities to flourish their genius in multifaceted personality. Blood donation camps by NCC cadets manifest their self-less interest for the service of humanity. An additional feather was added to the college cap when Ashtha Nigam, student (M.Sc.) represented Madhya Pradesh State in the National Finals of the National Youth Parliament Festival 2021 on 11/01/21.

File Description	Documents
Appropriate link in the institutional website	<a href="https://pgcsatna.com/website/uploads/Institutional_Distinctiveness_20-21.pdf">https://pgcsatna.com/website/uploads/Institutional_Distinctiveness_20-21.pdf</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

This is the phase of Covid-19 pandemic. So limited activities are envisioned nonetheless, the college envisages the following activities of the students and for the quality enhancement of the college.

- To follow Covid-19 protocol like wearing of mask, use of hand sanitizer in the departments.
- To install auto-hand sanitizers dispenser at least 04 points near main entry gate and in the corridors.
- To maintain Covid-19 protocol at the time of admission.
- To ensure 50% attendance on alternate turn as per instruction of the state government.
- To conduct online remedial classes for UG students.
- To complete the automation of library.
- To lessen the student - teacher ratio by appointing part time teachers by the college Janbhagidari Samiti.
- To conduct the examination as per state government guidelines.
- To declare the result timely.
- To improve the infrastructure of the college by constructing additional class rooms by world bank grant under the scheme MPHEIQ.
- To make the college campus green by planting the various species of plants.
- To organize state level and division level sport competitions.
- To organize online/offline national webinar/ seminar.
- To organize rojgar fair.